

General Manager – Sydney

- **Fixed term contract leadership role within a national organisation**
- **Your chance to contribute to rail safety for all Australians**
- **Be part of a positive and collaborative culture**

Up to 5-year fixed term contract leadership role which manages & coordinates a team of rail safety regulation professionals.

About the role

The **General Manager – Sydney** will report to the Chief Operating Officer and will be a key member of the senior leadership team that oversees regulatory activities across Australia. The position will offer high level strategic support, advice and assistance to the Chief Operating Officer and will be delegated with the authority to deliver outcomes on both a state and national level.

You will be responsible for delivering the regulatory and administrative rail safety activities of the Sydney office in accordance with the policies and processes of the ONRSR. This position performs a key role in establishing effective regulatory relationships with senior safety managers of railway organisations and other external stakeholders.

The General Manager - Sydney will work collaboratively with other General Managers around the country, as well as other internal workgroups throughout ONRSR to ensure alignment with wider corporate goals and strategic objectives.

Combining your enthusiasm and demonstrating experience in leading operations you will:

- Provide a high level of leadership and management of the Sydney office to ensure the rail safety officers are trained and developed to ensure the national function of rail safety regulation is delivered successfully.
- Provide a high level of leadership in compliance and accreditation activities and ensure the Sydney office regulatory requirements are included in national programs.
- Initiate regulatory activities in response to identified safety issues and suspected breaches of the Rail Safety National Law, including the initiation of investigations, in accordance with the ONRSR policies, procedures and business processes.
- Deliver the Sydney Office activities and operations within the allocated Sydney office budget.
- Liaise and develop collaborative working relationships with rail transport operators and other stakeholders, including relevant jurisdiction stakeholders.
- Support other Divisions within ONRSR by providing expertise to support development of ONRSR policies, programs and projects.
- Represent ONRSR at relevant external meetings and forums.
- Actively participate in National Operations Committee meetings.
- Develop compliance strategies and/or procedures to meet national objectives in collaboration with other areas of ONRSR as required.

About You

You will be a proactive individual with experience managing a regulatory function and have a demonstrated track record within senior leadership roles. You will have demonstrated commitment

to adapting to and managing within a complex environment with excellent organisational and time management skills.

Key to be successful in the position you should have:

- Proven effective negotiation, relationship development, interpersonal and verbal and written communication skills.
- Proven experience in effectively leading and managing in a devolved management environment with the ability to inspire, motivate and lead a team to deliver results and achieve goals.
- Successful track record in achieving objectives in a climate of significant organisational and cultural change.
- Experience in managing a regulatory function in a manner that is consistent with industry needs and government objectives, including the ability to provide operational input into policy and legislation development and implementation.
- Sound theoretical and practical understanding of contemporary accreditation and compliance processes, safety/risk management systems and regulation in the transport industry.
- Broad understanding of current national and state government initiatives relating to the rail industry.
- Proven strategic thinking skills and demonstrated ability to analyse and conceptualise problems, formulate and execute appropriate solutions and negotiate successful outcomes in an innovative and resourceful manner.
- Demonstrated ability to contribute effectively to transport reform initiatives.

About us

The Office of the National Rail Safety Regulator (ONRSR) has the responsibility for regulatory oversight of rail safety throughout Australia. As an independent regulatory authority, ONRSR pursues safe railways for Australia by encouraging safe rail operations, enforcing national compliance with the *Rail Safety National Law*, and promoting and improving rail safety across the country.

ONRSR actively encourages productive working relationships, a healthy work-life balance, workplace diversity and development of expertise. In addition, the organisation offers a commitment to learning and development, and flexible work options.

The Application Process

It is to your benefit that you read the Position Description.

Your application must include:

- Your resume
- A one-two page letter outlining your most current experience relevant to the position description and demonstrating your suitability for the role.

As part of the recruitment and selection process, you will be required to undertake a criminal history check if you are one of the preferred candidates. The results may not necessarily preclude appointment to the position.

Personal information is handled in accordance with the Privacy Act 1988 and the Australian Privacy Principles. For more information, download our privacy notice or privacy policy at www.onrsr.com.au.

Enquiries to: Peter Cumming, Acting Chief Operating Officer on 0429 482 642

Applications close: 09.00 Monday, 6 February 2023





NOTE:


- *You must be an Australian citizen, permanent resident or hold a valid work permit or visa.*
- *Applications are sought from direct candidates only. No agencies please.*
- *Application closing dates are at the discretion of ONRSR and may change without notice.*


General Manager

Position Description

National Operations
Sydney

	<p>About ONRSR</p> <p>The Office of the National Rail Safety Regulator (ONRSR) plays an integral role in keeping Australians safe across the nation's vast and varied rail networks. Headquartered in Adelaide, and with offices around the country, ONRSR is an independent regulatory authority that encourages safe rail operations, enforces national compliance with the <i>Rail Safety National Law</i>, and promotes and improves rail safety throughout Australia.</p> <p>Our People</p> <p>At ONRSR we aim to enhance and promote rail safety nationally through effective risk-based regulation. To achieve that, we need people with the vision to contribute to the safety of Australia's railways – people who are professional, whose values align with ONRSR's values of independence, respect, integrity, diligence and excellence. People motivated by the opportunity to improve rail safety and by the benefits this delivers to the Australian community.</p> <p>Our purpose</p> <p>Safe railways for Australia</p>
	<p>The Role – Your impact and contribution</p> <p>The General Manager - delivers the regulatory and administrative rail safety activities of the Sydney office in accordance with the policies, procedures and business processes of the ONRSR. The position performs a key role in establishing effective regulatory relationships with senior safety managers of railway organisations and other external stakeholders. The position also provides high level strategic rail safety operational advice to the Chief Operating Officer.</p>
	<p>Key Relationships</p> <p>Reports to: Chief Operating Officer Internal: All ONRSR staff across all locations External: Operators, Transport/Industry associations and Unions</p>
	<p>Your Responsibilities</p> <p>Activities</p> <p>Combining your enthusiasm and demonstrating experience in Operations you will:</p> <ul style="list-style-type: none"> • Provide a high level of leadership and management of the Sydney office to ensure the rail safety officers are trained and developed to ensure the national function of rail safety regulation is delivered successfully. • Provide a high level of leadership in compliance and accreditation activities and ensure the Sydney office regulatory requirements are included in national programs.

	<ul style="list-style-type: none"> • Initiate regulatory activities in response to identified safety issues and suspected breaches of the Rail Safety National Law, including the initiation of investigations, in accordance with the ONRSR policies, procedures and business processes. • Deliver the Sydney Office activities and operations within the allocated Sydney office budget. • Liaise and develop collaborative working relationships with rail transport operators and other stakeholders, including relevant jurisdiction stakeholders. • Support other Divisions within ONRSR by providing expertise to support development of ONRSR policies, programs and projects. • Represent ONRSR at relevant external meetings and forums. • Actively participate in National Operations Committee meetings. • Develop compliance strategies and/or procedures to meet national objectives in collaboration with other areas of ONRSR as required. • Others duties as directed for the purpose of discharging the duties required by the role
	<p>What you Bring – Key Competencies</p> <p>Key to success in this role is that you:</p> <ul style="list-style-type: none"> • Proven effective negotiation, relationship development, interpersonal and verbal and written communication skills. • Proven experience in effectively leading and managing in a devolved management environment with the ability to inspire, motivate and lead a team to deliver results and achieve goals. • Successful track record in achieving objectives in a climate of significant organisational and cultural change. • Experience in managing a regulatory function in a manner that is consistent with industry needs and government objectives, including the ability to provide operational input into policy and legislation development and implementation. • Sound theoretical and practical understanding of contemporary accreditation and compliance processes, safety/risk management systems and regulation in the transport industry. • Broad understanding of current national and state government initiatives relating to the rail industry. • Proven strategic thinking skills and demonstrated ability to analyse and conceptualise problems, formulate and execute appropriate solutions and negotiate successful outcomes in an innovative and resourceful manner. • Demonstrated ability to contribute effectively to transport reform initiatives. <p>Your compliance</p> <p>As a regulator, it is important that we are all on the same page when it comes to safety and risk management and everyone at ONRSR is responsible to actively supporting this aspect of our role to promote a positive and safe culture. ONRSR has a zero tolerance to the use of alcohol and non-prescription drugs for all workers while undertaking ONRSR work. This includes workers recalled to duty</p>

	<p>unexpectedly who should decline to work if doing so puts them in breach of the Drug and Alcohol Policy.</p> <p>Other items of note</p> <p>On occasions, this role will require you to work outside of normal business hours, on weekends and public holidays. There is a requirement to travel which may include short stays in ONRSR interstate offices. If you would like more information about how ONRSR regulates please read the ONRSR Way 2020.</p> <p>Privacy Notification</p> <p>ONRSR requires personal information and documents relevant to your employment. The collection and handling of this information will be consistent with the requirements of relevant privacy laws.</p>
	<p>Our Commitment to you and your Commitment to ONRSR</p> <p>ONRSR is genuinely committed to investing in the capability of its staff and is proud of its structured Regulatory Officer training program that will support Regulatory Officers in learning the <i>ONRSR Way</i> to rail safety compliance in a supportive environment. Opportunities to learn key skills in both a classroom and infield setting are made available through the delivery of our training program and advancing your skills and knowledge in these areas is also available within this program. The success of this program also relies on your engagement and willingness to coach and mentor staff.</p> <p>ONRSR expects its people to contribute to the efficient and effective functioning of the organisation to meet ONRSR and team strategic goals. This includes actively participating in the Performance Development and Review process; demonstrating appropriate and professional behaviours in accordance with the Code of Conduct and values; providing assistance to team members if required; and undertaking other key responsibilities or activities as directed.</p> <p>I have read and understood the requirements of the position and agree to carry out the key responsibilities to the best of my ability.</p> <p>I understand that I may be required to perform other duties from time to time to fulfill the position requirements.</p>