




General Counsel

Position Description

Office of the Chief Executive

Adelaide

	<p>About ONRSR</p> <p>The Office of the National Rail Safety Regulator (ONRSR) plays an integral role in keeping Australians safe across the nation's vast and varied rail networks. Headquartered in Adelaide, and with offices around the country, ONRSR is an independent regulatory authority that encourages safe rail operations, enforces national compliance with the <i>Rail Safety National Law</i>, and promotes and improves rail safety throughout Australia.</p> <p>Our People</p> <p>At ONRSR we aim to enhance and promote rail safety nationally through effective risk-based regulation. To achieve that, we need people with the vision to contribute to the safety of Australia's railways – people who are professional, whose values align with ONRSR's values of independence, respect, integrity, diligence and excellence. People motivated by the opportunity to improve rail safety and by the benefits this delivers to the Australian community.</p> <p>Our purpose</p> <p>Safe railways for Australia</p>
	<p>The Role – Your impact and contribution</p> <p>The General Counsel is a key contributor to achieving our purpose by providing a range of legal services that support our strategic initiatives, policy formulation and decision making relating to ONRSR's functions and objectives.</p>
	<p>Key Relationships</p> <p>Reports to: Chief Executive</p> <p>Internal: Executive Team, Strategic Policy and National Operations Team</p> <p>External: Legal counsel</p>
	<p>Your Responsibilities</p> <p>Activities</p> <p>Combining your enthusiasm for achieving quality outcomes and your demonstrated experience in law, you will:</p> <ul style="list-style-type: none"> • Provide quality legal advice and support to key decision makers. • Manage legal representation of ONRSR including prosecutions (including management of external legal resources) • Ensure ONRSR meets its oversight obligations including freedom of information. • Contribute to the policy and strategic direction of ONRSR by providing legal advice to executive on future directions, plans and activities and contribute in a significant way to the process of continuous business renewal and development. • Provide high level leadership and mentoring to the Senior Legal Counsel and any other legal staff.



What you Bring – Key Competencies

Key to success in this role is that you:

- Demonstrated experience and expertise in statutory interpretation, administrative law, employment law, commercial law, legal drafting, model WHS law, together with demonstrated knowledge and experience in undertaking prosecutions.
- Demonstrated knowledge, understanding and experience in an in-house counsel role.
- Proven high level interpersonal, communication, negotiation and relationship development skills.
- Proven ability to be adaptable and comfortable working in a fast-paced and changing environment with an ability to take on challenges with confidence.
- Proven high level strategic thinking skills and demonstrated ability to analyse and conceptualise problems, formulate and execute appropriate solutions and negotiate successful outcomes.
- Demonstrated ability to work effectively in a team environment with competing demands and priorities.

Helpful qualifications and experience

To be able to perform the role effectively you will possess legal qualifications, including an appropriate practicing certificate.

Experience in a regulatory environment or statutory authority and accreditation as an FOI Officer in South Australia is desirable.

Your compliance

As a regulator, it is important that we are all on the same page when it comes to safety and risk management and everyone at ONRSR is responsible to actively supporting this aspect of our role to promote a positive and safe culture. ONRSR has a zero tolerance to the use of alcohol and non-prescription drugs for all workers while undertaking ONRSR work. This includes workers recalled to duty unexpectedly who should decline to work if doing so puts them in breach of the Drug and Alcohol Policy.

Other items of note

On occasions, this role will require you to work outside of normal business hours, on weekends and public holidays. There is a requirement to travel which may include short stays in ONRSR interstate offices. If you would like more information about how ONRSR regulates please read the [ONRSR Way 2020](#).

Privacy Notification

ONRSR requires personal information and documents relevant to your employment. The collection and handling of this information will be consistent with the requirements of relevant privacy laws.

Our Commitment to you and your Commitment to ONRSR

ONRSR is genuinely committed to investing in the capability of its staff and is proud of its structured Regulatory Officer training program that will support Regulatory Officers in learning the *ONRSR Way* to rail safety compliance in a supportive



environment. Opportunities to learn key skills in both a classroom and infield setting are made available through the delivery of our training program and advancing your skills and knowledge in these areas is also available within this program. The success of this program also relies on your engagement and delivery to the program and your willingness to coach and mentor staff.

ONRSR expects its people to contribute to the efficient and effective functioning of the organisation to meet ONRSR and team strategic goals. This includes actively participating in the Performance Development and Review process; demonstrating appropriate and professional behaviours in accordance with the Code of Conduct and values; providing assistance to team members if required; and undertaking other key responsibilities or activities as directed.

I have read and understood the requirements of the position and agree to carry out the key responsibilities to the best of my ability.

I understand that I may be required to perform other duties from time to time to fulfill the position requirements.