




Senior Data Governance Officer


Position Description


Safety & Regulator Insights

National | Level 5

	<p>About ONRSR</p> <p>The Office of the National Rail Safety Regulator (ONRSR) plays an integral role in keeping Australians safe across the nation’s vast and varied rail networks. Headquartered in Adelaide, and with offices around the country, ONRSR is an independent regulatory authority that encourages safe rail operations, enforces national compliance with the <i>Rail Safety National Law</i>, and promotes and improves rail safety throughout Australia.</p> <p>Our People and Culture</p> <p>At ONRSR we aim to enhance and promote rail safety nationally through effective risk-based regulation. To achieve that, we need people with the vision to contribute to the safety of Australia’s railways – people who are professional and motivated by the opportunity to improve rail safety and by the benefits this delivers to the Australian community.</p> <p>Our culture reflects our values of Integrity, Respect, Independence, Diligence and Excellence in the way we work, lead and engage with others. Our culture blueprint guides us to create a respectful, inclusive and equitable workplace – where diversity is embraced, and every individual can contribute, grow, and thrive. Every role plays a part in shaping this culture.</p> <p>Our Purpose</p> <p>Safe railways for Australia</p>
	<p>The Role – Your impact and contribution</p> <p>The Senior Data Governance Officer plays a crucial role in strengthening ONRSR’s capability to use data confidently, consistently and responsibly in support of risk-based regulation and national rail safety outcomes.</p> <p>The role is responsible for designing, implementing and embedding practical data governance arrangements that ensure ONRSR’s data assets are clearly defined, trusted, well-managed and fit for regulatory decision-making. This includes establishing clear accountabilities for data ownership and stewardship, maintaining governance frameworks, and supporting the organisation to operationalise data governance in day-to-day business processes.</p> <p>Your contribution is to ensure that data governance at ONRSR is not theoretical, but embedded, proportionate and enabling - supporting effective data use while managing risk, privacy and legislative obligations.</p>

	<p>Key Relationships</p> <p>Reports to: Senior Manager, Data Governance, Strategy and Engagement</p> <p>Internal: National Operations teams, Business Technology Services, All Business Unit leads and your team.</p> <p>External: Other government agencies and regulators, data partners and service providers, Professional and industry bodies (as required).</p>
	<p>Your Responsibilities</p> <p>Combining your enthusiasm for data and your demonstrated experience in data management and administration, you will be responsible for the following:</p> <p>Data Governance Framework and Operating Model:</p> <ul style="list-style-type: none"> • Implement, maintain and continuously improve ONRSR's Data Governance Framework in alignment with organisational strategy, regulatory priorities and risk appetite. • Support the definition and operation of data ownership and stewardship roles, including clear accountabilities for critical data assets. • Ensure data governance arrangements are proportionate, practical and embedded within business-as-usual processes. • Maintain alignment between data governance, enterprise risk management and assurance activities. <p>Policies, Standards and Data Management Practices:</p> <ul style="list-style-type: none"> • Develop, maintain and support adoption of data-related policies, standards, principles and guidelines. • Ensure consistent application of data standards, definitions and business rules across ONRSR. • Support classification of data assets in line with privacy, security and legislative requirements. • Provide advice and guidance to business areas on data governance obligations and good practice. <p>Critical Data Assets and Assurance:</p> <ul style="list-style-type: none"> • Identify and maintain a register of critical data assets that underpin regulatory decision-making, safety reporting and intelligence. • Define minimum governance and quality expectations for critical data assets in collaboration with data owners and technical teams. • Support assurance activities by ensuring governance artefacts, lineage and evidence are maintained and accessible. • Coordinate responses to audit, assurance or compliance activities related to data management and governance. <p>Stakeholder Engagement and Capability Uplift:</p> <ul style="list-style-type: none"> • Work collaboratively with stakeholders to embed data governance responsibilities and ways of working. • Provide education, guidance and support to uplift data literacy and understanding of data governance across ONRSR. • Act as a trusted advisor to business and technical teams on data governance, risk and accountability. • Support the delivery of structured programs and forums that promote consistent data practices and shared accountability.

	<p>Continuous Improvement and Culture:</p> <ul style="list-style-type: none"> • Monitor the effectiveness of data governance arrangements and recommend improvements based on feedback, issues and emerging risks. • Contribute to the development of metrics and reporting to measure data governance maturity and effectiveness. • Promote a culture of integrity, accountability and evidence-based decision-making. • Contribute to a safe, respectful and inclusive team environment and support continuous improvement.
	<p>What you Bring – Key Competencies</p> <p>Key to success in this role is that you have:</p> <ul style="list-style-type: none"> • Demonstrate strong practical experience in data governance and information management related disciplines. • Apply governance principles in a pragmatic, business-focused way that enables rather than constrains outcomes. • Understand the importance of data ownership, stewardship and accountability in a regulatory environment. • Exhibit sound judgement in managing data risk, privacy and security obligations. • Communicate clearly and persuasively with a wide range of stakeholders. • Build and maintain constructive professional relationships and positively influence behaviours. • Strong analytical and problem-solving skills. • An ability to make sound decisions with minimal guidance. <p>Helpful qualifications and experience</p> <ul style="list-style-type: none"> • A minimum of 5 years’ experience in data governance and management roles. • A tertiary qualification or significant professional experience in a relevant field (Data Governance/Management or Analytics). • Working knowledge and understanding of contemporary safety regulation and safety/risk management systems. <p>Your compliance</p> <p>As a regulator, it is important that we are all on the same page when it comes to safety and risk management and everyone at ONRSR is responsible to actively supporting this aspect of our role to promote a positive and safe culture. ONRSR has a zero tolerance to the use of alcohol and non-prescription drugs for all workers while undertaking ONRSR work. This includes workers recalled to duty unexpectedly who should decline to work if doing so puts them in breach of the Drug and Alcohol Policy.</p> <p>Other items of note</p> <p>On occasions, this role will require you to work outside of normal business hours, on weekends and public holidays. There is a requirement to travel which may include short stays in ONRSR interstate offices. If you would like more information about how ONRSR regulates please read the ONRSR Way 2020.</p>

	<p>Privacy Notification ONRSR requires personal information and documents relevant to your employment. The collection and handling of this information will be consistent with the requirements of relevant privacy laws.</p>
	<p>Our Commitment to you and your Commitment to ONRSR ONRSR is genuinely committed to investing in the capability of its staff and is proud of its structured Regulatory Officer training program that will support Regulatory Officers in learning the ONRSR Way to rail safety compliance in a supportive environment. Opportunities to learn key skills in both a classroom and infield setting are made available through the delivery of our training program and advancing your skills and knowledge in these areas is also available within this program.</p> <p>ONRSR expects its people to contribute to the efficient and effective functioning of the organisation to meet ONRSR and team strategic goals. This includes actively participating in the Performance Development and Review process; demonstrating appropriate and professional behaviours in accordance with the Code of Conduct and values; providing assistance to team members if required; and undertaking other key responsibilities or activities as directed.</p> <p>I have read and understood the requirements of the position and agree to carry out the key responsibilities to the best of my ability.</p> <p>I understand that I may be required to perform other duties from time to time to fulfill the position requirements.</p>