

Regulatory Officer - Rail Safety Officer

The Office of the National Rail Safety Regulator (ONRSR) plays an integral role in keeping Australians safe across the nation's vast and varied rail networks. Headquartered in Adelaide, and with offices around the country, ONRSR is an independent regulatory authority that encourages safe rail operations, enforces national compliance with the Rail Safety National Law, and promotes and improves rail safety throughout Australia.

The role – Your impact and contribution

ONRSR **Regulatory Officer - Rail Safety Officers** perform a key regulatory role by working closely with rail operators and their rail safety workers to undertake functions of assessing accreditation-related applications, monitoring safety performance, responding to issues and enforcing the law, as required, with the aim of maintaining and improving safety. ONRSR's Rail Safety Officers have responsibility for providing the regulatory oversight necessary to ensure rail operations in Australia are being managed safely.

Your Responsibilities

As an appointed Rail Safety Officer, using your ability to learn new skills you will, in accordance with ONRSR's policies, procedures and business processes you will be responsible for:

- Undertake assigned regulatory tasks including responding to rail safety incidents, site visits, audits, inspections, enquiries, and education meetings
- Participate and support the assessment of applications for accreditation and registration
- Provide high level written reports on regulatory activities undertaken including recommendations to the Manager, Operations/Director Operations
- Assist in the provision of technical advice on rail safety operational matters (principally application of the Rail Safety National Law)
- Support rail safety initiatives by proactive monitoring of regulatory intelligence of Operators
- Perform the function of a duty officer on a roster by taking telephone calls regarding rail incidents and providing limited initial responses.

About You

While experience in the rail industry is highly desirable if you've had previous experience in a regulatory or safety role that will also be viewed favourably.

You must hold and maintain a current driver's licence, have the right to work in Australia and be comfortable to undertake a criminal history check and meet the requirements of a Category 3 Rail Safety Worker in accordance with the National Standard for Health Assessment of Rail Safety Workers.

Key to success in this role is that you:

- Have an understanding of or a motivation to learn quickly about the principles of integrated safety management systems, risk management, auditing and their application to railway operations and the Rail Safety National Law.
- Work effectively and contribute to a safe and positive team environment by participating and collaborating with others.
- Engage with and build professional relationships with operators and other key stakeholders

- Effectively communicate both verbally and in writing including preparing quality reports to reflect a professional regulatory role
- Are curious and comfortable conducting conversations that enable you to recognise problems, develop solutions and implement actions compatible with the expectations of ONRSR
- Understand how ONRSR values translate to day-to-day performance and behaviour
- Can demonstrate flexibility of approach while working as part of a team
- Work effectively with technical enterprise systems, tools, and applications
- Adopt work practices to meet changing work requirements and situations
- Understand the importance of post activity review for personal and organisational growth and improvement.

About us

The Office of the National Rail Safety Regulator (ONRSR) has the responsibility for regulatory oversight of rail safety throughout Australia. As an independent regulatory authority, ONRSR pursues safe railways for Australia by encouraging safe rail operations, enforcing national compliance with the *Rail Safety National Law*, and promoting and improving rail safety across the country.

ONRSR actively encourages productive working relationships, a healthy work-life balance, workplace diversity and development of expertise. In addition, the organisation offers a commitment to learning and development, and flexible work options. Further details on the benefits of working at ONRSR can be found at <https://www.onrsr.com.au/about-onrsr/working-at-onrsr>

What we can offer you

- An organisation where everyone has a shared passion for our vision of safe railways for Australia
- The opportunity to be part of an innovative team in an organisation striving to continuously improve
- A supportive and dynamic team environment that values the work that you do and promotes a healthy work-life balance
- Professional development in accordance with our learning and development plan

The Application Process

To apply please click here <https://tinyurl.com/4byxp5a2>

Your application must include:

- Your resume
- A one-page letter outlining your most current experience relevant to the position description and demonstrating your suitability for the role

As part of the recruitment and selection process, you will be required to undertake a criminal history check if you are one of the preferred candidates. The results may not necessarily preclude appointment to the position.

Personal information is handled in accordance with the Privacy Act 1988 and the Australian Privacy Principles. For more information, download our privacy notice or privacy policy at www.onrsr.com.au.

Enquiries to: Pauline Barnett - Acting Manager, Operations Melbourne - 0428 500 608

Salary: RSO1 \$98,354 - \$108,947 + 10.5% super
RSO2 \$110,460 - \$122,313 + 10.5% super

Applications close: 4pm Friday, 30 September 2022




NOTE:

- *You must be an Australian citizen, permanent resident or hold a valid work permit or visa.*
- *Applications are sought from direct candidates only. No agencies please.*
- *Application closing dates are at the discretion of ONRSR and may change without notice.*

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Position Description

National Operations
Melbourne

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|  | <p>About ONRSR</p> <p>The Office of the National Rail Safety Regulator (ONRSR) plays an integral role in keeping Australians safe across the nation’s vast and varied rail networks. Headquartered in Adelaide, and with offices around the country, ONRSR is an independent regulatory authority that encourages safe rail operations, enforces national compliance with the <i>Rail Safety National Law</i>, and promotes and improves rail safety throughout Australia.</p> <p>Our People</p> <p>At ONRSR we aim to enhance and promote rail safety nationally through effective risk-based regulation. To achieve that, we need people with the vision to contribute to the safety of Australia’s railways – people who are professional, whose values align with ONRSR’s values of independence, respect, integrity, diligence and excellence. People motivated by the opportunity to improve rail safety and by the benefits this delivers to the Australian community.</p> <p>Our purpose</p> <p>Safe railways for Australia</p> |
|  | <p>The Role – Your impact and contribution</p> <p>ONRSR Regulatory Officer - Rail Safety Officers perform a key regulatory role by working closely with rail operators and their rail safety workers to undertake functions of assessing accreditation-related applications, monitoring safety performance, responding to issues and enforcing the law, as required, with the aim of maintaining and improving safety. ONRSR’s Rail Safety Officers have responsibility for providing the regulatory oversight necessary to ensure rail operations in Australia are being managed safely.</p> |
|  | <p>Key Relationships</p> <p>Reports to: Manager Operations or nominee as authorised by the Chief Operating Officer</p> <p>Internal: All ONRSR staff across all locations</p> <p>External: Accredited Rail Transport Operations, Rail Safety Workers</p> |
| | <p>Your Responsibilities</p> <p>Regulatory Activities</p> <p>As an appointed Rail Safety Officer, using your ability to learn new skills you will, in accordance with ONRSR’s policies, procedures and business processes:</p> <ul style="list-style-type: none"> • Undertake assigned regulatory tasks including responding to rail safety incidents, site visits, audits, inspections, enquiries, and education meetings • Participate and support the assessment of applications for accreditation and registration |



- Provide high level written reports on regulatory activities undertaken including recommendations to the Manager, Operations/Director Operations
- Assist in the provision of technical advice on rail safety operational matters (principally application of the Rail Safety National Law)
- Support rail safety initiatives by proactive monitoring of regulatory intelligence of Operators

Duty Officer

Perform the function of a duty officer on a roster by taking telephone calls regarding rail incidents and providing limited initial responses



What you Bring – Key Competencies

Key to success in this role is that you:


- Have an understanding of or a motivation to learn quickly about the principles of integrated safety management systems, risk management, auditing and their application to railway operations and the Rail Safety National Law.
- Work effectively and contribute to a safe and positive team environment by participating and collaborating with others.
- Engage with and build professional relationships with operators and other key stakeholders
- Effectively communicate both verbally and in writing including preparing quality reports to reflect a professional regulatory role
- Are curious and comfortable conducting conversations that enable you to recognise problems, develop solutions and implement actions compatible with the expectations of ONRSR
- Understand how ONRSR values translate to day-to-day performance and behaviour
- Can demonstrate flexibility of approach while working as part of a team
- Work effectively with technical enterprise systems, tools, and applications
- Adopt work practices to meet changing work requirements and situations
- Understand the importance of post activity review for personal and organisational growth and improvement

Helpful qualifications and experience

While experience in the rail industry is highly desirable if you've had previous experience in a regulatory or safety role that will also be viewed favourably.

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Your compliance

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| | <p>As a regulator, it is important that we are all on the same page when it comes to safety and risk management and everyone at ONRSR is responsible to actively supporting this aspect of our role to promote a positive and safe culture. ONRSR has a zero tolerance to the use of alcohol and non-prescription drugs for all workers while undertaking ONRSR work. This includes workers recalled to duty unexpectedly who should decline to work if doing so puts them in breach of the Drug and Alcohol Policy.</p> <p>Other items of note</p> <p>On occasions this role will require you to work outside of normal business hours, on weekends and public holidays. There is a requirement to travel which may include short stays in ONRSR interstate offices.</p> <p>If you would like more information about how ONRSR regulates please read the ONRSR Way.</p> <p>Privacy Notification</p> <p>ONRSR requires personal information and documents relevant to your employment. The collection and handling of this information will be consistent with the requirements of relevant privacy laws.</p> |
|  | <p>Our Commitment to you and your Commitment to ONRSR</p> <p>ONRSR is genuinely committed to investing in the capability of its staff and is proud of its structured Regulatory Officer training program that will support you in learning the ONRSR Way to rail safety compliance in a supportive environment. Opportunities to learn key skills in both a classroom and infield setting are made available through the delivery of our training program.</p> <p>ONRSR expects its people to contribute to the efficient and effective functioning of the organisation to meet ONRSR and team strategic goals. This includes actively participating in the Performance Development and Review process; demonstrating appropriate and professional behaviours in accordance with the Code of Conduct and values; providing assistance to team member s if required; and undertaking other key responsibilities or activities as directed.</p> <p>I have read and understood the requirements of the position and agree to carry out the key responsibilities to the best of my ability including participating in the ONRSR Way Training and Development Program.</p> <p>I understand that I may be required to perform other duties from time to time to fulfill the position requirements.</p> |